



COUNTY OF JEFFERSON
BOARD OF ELECTIONS
COUNTY BUILDING, 175 ARSENAL STREET
WATERTOWN, NY 13601-2543
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER
WILLIAM J. McCLUSKY

December 1, 1989

DEMOCRATIC COMMISSIONER
THOMAS B. INGLEHART

TO: James W. Wright, County Administrator
SUBJECT: Department Overview and Assistance Summary
FROM: W. Milton, Elections

Attached is a copy of the Board of Elections Overview
and Assistance Summary as per your instructions.

WM

NAME: JEFFERSON COUNTY BOARD OF ELECTIONS

ADDRESS: 175 ARSENAL STREET, WATERTOWN, NEW YORK 13601

OFFICE HOURS: 9:00 AM to 5:00 PM, Monday through Friday.
Additional hours as required by State and
Federal regulations.

OBJECTIVES: To provide for the registration of voters
within Jefferson County, and the conduct
of elections as required by law.

SERVICES AND ASSISTANCE:

To provide registration forms and assistance
to those persons wishing to register.

Training of election inspectors in procedures
used in elections.

Training of machine custodians in procedures
of voting machines.

Assistance to Town Clerks, Village Clerks,
School Districts and Fire Districts relative
to their elections.

Statistical data on registration, enrollment
and voting.

To provide a directory of elected officials
in Jefferson County.



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REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

December 26, 1989

TO: James W. Wright, County Administrator

SUBJECT: 1990 Work Plan

FROM: W. L. Milton, Board of Elections

One of our main goals for year 1990 will be the conduct of elections to the best of our ability. Our political year starts in December each year and runs through November the following year. 1990 is the year for the election of Governor and Lt. Governor, Comptroller, Attorney General, Representative in Congress, New York State Senate and Assembly and some local elections. Past experience indicates a large primary election for 1990.

Other goals and objectives are as follows:

1. Relocation to the 4th floor with as little conflict with the political process as possible.
2. Implementing a computer set-up to handle facsimilie signatures of voters to replace the registration books.
3. Implementing a computer program to handle election night vote returns.
4. Implementing a program to input and update voter history for each election.

3/9/90

I do not foresee any major problem or issues for this office for year 1990.



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DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: Jefferson County Board of Supervisors
County Office Building
175 Arsenal St.
Watertown, NY 13601

SUBJECT: Annual Report for year 1989

The organizational meeting of the Board of Elections for year 1989, was held January 20, 1989, with the following officers elected.

Thomas B. Inglehart, President
William J. McClusky, Secretary

The total budget for the Board of Elections was 119,348.00, allocated to personnel, equipment and contractual expenses.

The expenses incurred by the Board for 1989, are as follows:

Personal Services	74,835.45
Equipment	1,656.20
Contractual	<u>27,175.58</u>
Total	103,667.23

The Board of Elections has a staff of four full-time employees and two part time Commissioners of Elections, which provide the clerical, technical and mechanical skills necessary to provide services, assistance, information and statistical data to other agencies and to the public.

STATISTICAL DATA

1989 Primary Enrollment

<u>Party</u>	<u>City</u>	<u>Town</u>	<u>Total</u>
Democratic	3,957	9,091	13,048
Republican	5,918	15,604	21,522
Conservative	94	283	377
Right To Life	37	37	74
Liberal	106	259	365
Neutral	<u>1,465</u>	<u>3,481</u>	<u>4,946</u>
Total	11,577	28,755	40,332

	<u>City</u>	<u>Town</u>	<u>Total</u>
Male	5,134	13,844	18,978
Female	<u>6,443</u>	<u>14,911</u>	<u>21,354</u>
Total	11,577	28,755	40,332

October 1989 Registration:

<u>Party</u>	<u>City</u>	<u>Town</u>	<u>Total</u>
Democratic	3,854	9,109	12,963
Republican	5,662	15,742	21,404
Conservative	91	285	376
Right To Life	34	37	71
Liberal	96	258	354
Neutrals	<u>1,414</u>	<u>3,612</u>	<u>5,026</u>
Total	12,963	21,404	40,194
Male	4,950	14,009	18,959
Female	<u>6,201</u>	<u>15,034</u>	<u>21,235</u>
Total	11,151	29,043	40,194

Petition Statistics:

Primary petitions filed 54
 General election petitions filed 235

Three challenges to petitions filed for primary. Commissioners ruled all petitions valid.

Absentee Ballot Statistics:

Primary Absentee Ballots sent:	Regular	61
	Confined	422
	Military	<u>619</u>
	Total	1102
General Election Ballots sent:	Regular	613
	Confined	453
	Military	<u>230</u>
	Total	1296

General Election Vote:	Total Eligible	40,194
	Total votes	23,422
	% Participation	58.27%

Cancellation & Purge Statistics:

Cancelled during 1989	3,646
Purged - failure to vote within 4 years	<u>796</u>
Total	4,442

Registration Statistics:

Central Registration	241
Mail Registration	2,807
Local Registration	<u>246</u>
Total	3,294

40,972 address check cards mailed in August, 1989, to verify addresses. 2,638 cards returned as undeliverable.

Special Programs:

This office in conjunction with area school officials conducted registration drives for high school students throughout Jefferson County.

Conducted Election Information Program at South Jefferson Central School for junior and senior students.

Election Inspectors and Alternate Inspectors trained in elections procedures at Jefferson Community College in August 1989.

Machine Custodian training on voting machines set-up, repair and maintenance held in August and October, 1989.

Legal Activities:

The investigation conducted by the State Board of Elections with reference to 1985 City of Watertown petitions was concluded in June, 1989, and it was determined there was no reasonable cause to believe the Jefferson County Board of Elections failed to act in a timely manner.

Nine absentee ballots relating to the November election were challenged on question of residency. The Commissioners of Elections ruled all ballots to be counted.

Accomplishments:

Computerization of absentee ballot procedure. This new system is accurate, time saving and cost effective. In addition, the Inspectors and Alternate Inspectors listing by party, district, ward and town is now fully computerized, thus saving many hours of manual work.

All of which is respectfully submitted.

William J. McClusky
Thomas B. Inglehart
Commissioners of Elections

W. L. Milton

By: W. L. Milton, Chief Clerk



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REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

December 18, 1989

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: James W. Wright, County Administrator
SUBJECT: 1989 year end summary of activities
FROM: W. L. Milton, Chief Clerk

GENERAL INFORMATION:

Primary enrollments books printed in February, 1989, with 40,332 registered voters

Fire District, School District and Village elections officials assisted by this office in the conduct of their elections.

The B.O.E. conducted primary elections in the City of Watertown and various towns in the county on September 12, 1989.

Local registration day was held on October 12, 1989, with 246 persons being registered.

General election was held on November 7, 1989, for State Ballot Proposal, Justice of Supreme Court, City Supervisors, Town Officers and City of Watertown Councilman.

STATISTICAL DATA:

Registration figures as of 11/7/89 40,194

Dem.	12,963
Rep.	21,404
Con.	376
RTL	71
Lib.	354
Ntl.	<u>5,026</u>

Total 40,194

Male	18,959
Female	<u>21,235</u>

Total 40,194

GENERAL ELECTION VOTE:

Total Eligible	40,194
Total voted	23,422
% participation	58.27%

PETITION STATISTICS

Primary petitions filed	54
General Election filed	235

There were three challenges to petitions filed for primary.
Commissioners ruled all petitions valid.

ABSENTEE BALLOT STATISTICS

Primary sent:

Regular	61
Confined	422
Military	<u>619</u>
Total	1102

General Election sent:

Regular	613
Confined	453
Military	<u>230</u>
Total	1296

CANCELLATION & PURGE STATISTICS

1989 cancelled	3646
1989 purged - failure to vote in 4 yrs.	<u>796</u>
total	4442

REGISTRATION STATISTICS

Central Registration	241
Mail Registration	2807
Local Registration	<u>246</u>
total	3294

There were 40,972 address check cards sent out in August 1989, to verify addresses. 2,638 cards returned as undeliverable.

SPECIAL PROGRAMS:

Outreach activities: Registration of high school juniors and seniors at each school district in this county.

Conducted seminar on Elections at South Jefferson Central School in October for junior and senior students

Schools & Training: 337 Election Inspectors and Alternate Inspectors trained in elections procedures at Jefferson Community College in August, 1989.

Machine Custodian training on voting machines set-up and repair held in August and October, 1989, for 25 custodians.

LEGAL ACTIVITIES:

The investigation conducted by the State Board of Elections in reference to 1985 petitions was concluded in June, and there was no reasonable cause to believe that the Board of Elections failed to act in a timely manner on the original complaint.

A total of nine (9) absentee ballots in Town of Lyme District #3, challenged on question of residency.

Commissioners of Elections ruled ballots to be counted.

ACCOMPLISHMENTS:

Computerization of Absentee Ballot procedure. This new system is accurate, time saving and cost effective.

Election Inspectors and Alternate Inspectors listing by party, district, ward and town is now fully computerized, thus saving many hours of manual work.

The Commissioners of Elections having organized in January, and electing Thomas Inglehart as President and William McClusky as Secretary, held regular monthly meetings with a record being made of each meeting.

Plans for relocation by this office to the 4th floor were presented for approval.

Should you have any questions, please contact me.

Respectfully submitted


W.L. Milton